

MBRS[®]

Malaysian Business Reporting System

Malaysian Business Reporting System Training Course

Introduction to MBRS

8 SSM CPE Points

MBRS for Preparers – Financial Statements

16 SSM CPE Points

Join us in learning how to prepare and submit Annual Returns and Financial Statements digitally on MBRS. Proudly brought to you by KPMG and Boardroom in collaboration with SSM.

Register early to book your seats!

kpmg.com.my/mbrs

Jointly organised by:



Is Your Company MBRS Ready?

Suruhanjaya Syarikat Malaysia (SSM) is introducing a digital submission platform known as the Malaysian Business Reporting System (MBRS) based on the eXtensible Business Reporting Language (XBRL) format. This submission platform allows for the annual submission of:

- Financial Statements and Reports (FS);
- Annual Return (AR); and
- Exemption Application (EA) which are related to the FS and AR applications

Course Objectives

Introduction to MBRS + MBRS for Preparers – Financial Statements are courses with specific modules designed to provide participants with an in-depth understanding of MBRS and its filing requirements in relation to Annual Returns and Financial Statements.

Introduction to MBRS

This is a one day course designed to provide participants with an in-depth understanding of the key components of MBRS, the submission requirements under MBRS and working knowledge of the preparation and submission process of Annual Returns. Participants will also be provided with a practical session to enable them to prepare a set of Annual Returns on MBRS by the end of this course.

MBRS For Preparers – Financial Statements

This is a two-day course designed to provide participants with an in-depth understanding and knowledge on the filing requirements related to Financial Statements and Key Financial Indicators and the detailed use of the MBRS Preparation Tool (mTool) in the preparation and submissions of Financial Statements and Key Financial Indicators to SSM. Participants will also be provided with a practical session to enable them to prepare a set of Financial Statements on MBRS by the end of this course.

Course Contents

Introduction to MBRS

- 1 What is XBRL and How Does It Work?
- 2 Introduction to Malaysian Business Reporting System (MBRS)
- 3 Components of MBRS: Taxonomy, Preparation Tool (mTool), Portal (mPortal) and Reports
- 4 Compulsory Digital Signature Registration
- 5 Submission Workflow for Annual Returns (AR), Financial Statements (FS) and Key Financial Indicators (KFI), and Exempt Application (EA)
- 6 Installation and Getting Started with the MBRS Preparation Tool
- 7 Introduction to SSM Taxonomy (SSMxT)
- 8 Preparation and submission of MBRS Annual Returns

MBRS For Preparers – Financial Statements

- 1 What is XBRL and MBRS?
- 2 SSM Taxonomy (SSMxT) and How to Use?
- 3 MBRS Filing Requirements
- 4 Exemption Application (EA) Taxonomy
- 5 Getting Started – Creation of XBRL Instance Document and Fill Scoping Questions
- 6 How to Fill Submission Document for FS and KFI?
- 7 Validation and Rectification Of Errors
- 8 Generation and Submission of XBRL File to SSM
- 9 Functions and Features of the MBRS Preparation Tool
- 10 Hands-on Training using mTool

Learning Outcome

At the end of this course, participants will be able to:

- 1 Understand the MBRS submission requirements in relation to Annual Returns (AR), Financial Statements (FS) and Key Financial Indicators (KFI) and Exemption Applications (EA)
- 2 Acquire hands-on practical knowledge on the use of the MBRS Preparation Tool in relation to Annual Returns (AR), Financial Statements (FS) and Key Financial Indicators (KFI)
- 3 Prepare, generate and submit Annual Returns, Financial Statements and Key Financial Indicators on MBRS



Who Should Attend?

Introduction to MBRS

- Company Secretaries
- Company Directors
- Accountants
- Finance Professionals
- Those who are interested in learning about MBRS

MBRS For Preparers – Financial Statements

- Financial Statements Preparers
- Accountants
- Finance Professionals
- Those who are involved in the reviews and submissions of Financial Statements under MBRS

Pre-requisites for Attending MBRS For Preparers – Financial Statements

- ✓ Must have attended the 'Introduction to MBRS' module
- ✓ Must be proficient in Microsoft Excel
- ✓ Must be proficient in statutory financial reporting

All participants are required to bring the following:

- ✓ Laptop with the latest mTool installed
- ✓ Calculator (for those attending MBRS for Preparers only)

Trainer Profiles

Introduction to MBRS



Samantha Tai is a Chief Executive Officer in Boardroom Corporate Services (KL) Sdn. Bhd. She is a Fellow Member of the Malaysian Institute of Chartered Secretaries and Administrators ("MAICSA") and has over 20 years of experience in corporate secretarial work. She has provided many in-house trainings for directors of public-listed companies and is a regular speaker for seminars organized by MAICSA, Companies Commission of Malaysia, Malaysian Institute of Corporate Governance, Federation of Public Listed Companies, Malaysian Institute of Accountants and Malaysian Investor Relations Association. She has extensive experience in corporate secretarial requirements and provides advisory on corporate governance, Companies Act 2016, sustainability, shareholders activism, due diligence reviews for corporate restructuring and related services.

Samantha is a Board member of the Malaysian Investors Relation Association and a Director of the Malaysian Alliance of Corporate Directors.



Tan Ai Ning is a Director in Boardroom Corporate Services (KL) Sdn. Bhd. She has over 20 years of experience in corporate secretarial work. She has extensive experience in corporate secretarial requirements and provides advisory services including due diligence reviews for corporate restructuring and related services, corporate governance related advisory including Board assessment, corporate governance assessment, sustainability, liquidation and preparation of Annual Reports and circulars for submission to Bursa Malaysia.

Ai Ning is an Associate Member of MAICSA and holds a law degree from the University of London (External Programme). She has also been commissioned as a Consultant Editor to update the Malaysian component of a publication called Malaysian and Singapore Company Law and Practice by CCH.

MBRS For Preparers – Financial Statements



Ahmad Nasri Abdul Wahab is an Executive Director in KPMG Management and Risk Consulting Sdn Bhd and lead the Accounting Advisory Services and Financial Management. He is also the Head of Financial Services in Advisory and Head of Islamic Finance. Nasri has more than 20 years of experience in auditing and financial reporting advisory services with industry coverage that includes financial services, transportation, property development and consumer markets. He has extensive experience in conversion and implementation engagements in relation to first time adoption of Malaysian Financial Reporting Standards (MFRSs). Nasri is also a member of MASB Standing Committee on Islamic Financial Reporting and a member of MIA Islamic Finance Committee.



Hafizah Kader is an Associate Director in KPMG Management and Risk Consulting Sdn Bhd. She has more than 15 years in auditing and financial services in public listed and multinational companies in varied industries covering oil and gas, financial services, hotel, property development, construction, manufacturing and investment holding sectors. She has extensive experience in leading financial reporting, regulatory compliance, business performance management and financial advisory services.



Ng Wye Wye is a Director in KPMG Management and Risk Consulting Sdn Bhd and has more than 20 years of external audit, internal audit, operations and finance experience, with more than 15 years at senior management capacity. She has extensive experience in leading financial integration and governance-related engagements in KPMG. Prior to KPMG, she was the Chief Operating Officer of a public listed group with diverse management and operational experience in construction, property development, manufacturing, leisure and investment holding industries.



Mohd Sufian Mohd Shaukhi is a Manager in KPMG Management and Risk Consulting Sdn Bhd. He has extensive experience in leading financial consolidation systems and reporting processes, efficiency and financial enhancement programmes, regulatory compliance and business performance management engagements. In KPMG, Sufian leads conversion and implementation engagements in relation to first time adoption of Malaysian Financial Reporting Standards (MFRS).



How Can KPMG and Boardroom Assist You?

Let our team of experienced MBRS professionals help you with this transition. KPMG and Boardroom are trusted brands with highly experienced trainers who are able to deliver the best solutions for your MBRS needs. Our highly effective MBRS trainings are conducted by trainers who are SSM-certified and are existing trainers on MBRS trainings organised by SSM. They are highly experienced and have extensive knowledge on MBRS.

Course Details

Introduction To MBRS

Time: 9.00 a.m. – 5.00 p.m.

CPE Points: 8

Fee: RM 550 (exclusive of 6% SST)

Date	Venue	Event Code
15 October 2018	iSpace, Plaza VADS, TTDI	MBRS/MI/KL/01/18
17 October 2018	The Gurney Hotel, Penang	MBRS/MI/PG/01/18
29 October 2018	iSpace, Plaza VADS, TTDI	MBRS/MI/KL/02/18
31 October 2018	iSpace, Plaza VADS, TTDI	MBRS/MI/KL/03/18
21 November 2018	iSpace, Plaza VADS, TTDI	MBRS/MI/KL/04/18
26 November 2018	iSpace, Plaza VADS, TTDI	MBRS/MI/KL/05/18
12 December 2018	Puteri Pacific Hotel, JB	MBRS/MI/JB/01/18

MBRS For Preparers – Financial Statements

Time: 9.00 a.m. – 5.00 p.m.

CPE Points: 16

Fee: RM 1,100 (exclusive of 6% SST)

Date	Venue	Event Code
16-17 October 2018	iSpace, Plaza VADS, TTDI	MBRS/MP/KL/01/18
18-19 October 2018	The Gurney Hotel, Penang	MBRS/MP/PG/01/18
30-31 October 2018	iSpace, Plaza VADS, TTDI	MBRS/MP/KL/02/18
1-2 November 2018	iSpace, Plaza VADS, TTDI	MBRS/MP/KL/03/18
22-23 November 2018	iSpace, Plaza VADS, TTDI	MBRS/MP/KL/04/18
27-28 November 2018	iSpace, Plaza VADS, TTDI	MBRS/MP/KL/05/18
13-14 December 2018	Puteri Pacific Hotel, JB	MBRS/MP/JB/01/18

* The use of laptops is **mandatory** for this seminar. Participants are required to bring their own laptops with the latest mTool installed to facilitate learning. Participants are also advised to bring along their laptop chargers as there will be power sockets/plugs provided.

Training Registration Form

Please use only one form per participant. Kindly make copies if more forms are needed.

Please email your completed form(s) to:

For KPMG Clients

Email Address: mbrs@kpmg.com.my

For Boardroom Clients

Email Address: mbrs@boardroomlimited.com

For online registration, please visit:

www.kpmg.com.my/OnlineTrainingRegistration/Form.aspx

10% discount will be given for KPMG alumni members and for registrations of 2 pax and more from the same company or group of companies.

Please register me for the programme below.

Date	Training Programme	Event Code
.....	Introduction to MBRS
.....	MBRS for Preparers – Financial Statements

Participant Details

Salutation: Name:

Identification Card Number:

Designation: Company:

Address:

Office No.: Mobile No.:

Email Address:
 Please provide your email address accurately as registration confirmation will be sent to you via email

Invoice to be issued in the name of

Cheque No. or Remittance Reference No: Amount MYR:

Please indicate:

- KPMG alumni members
- Vegetarian meal

Fee and Registration

Registration is on a first-come-first-served basis. No walk-ins will be accepted.

Registration fee is inclusive of training materials, refreshments and lunch. The fee excludes 6% SST.

10% discount will be given for KPMG alumni

members and for registrations of 2 pax and more under the same company or group of companies.

A Certificate of Attendance will be issued upon attendance of the registered participant for the full course and receipt of payment.

Payment

Registration fee is payable to:

For KPMG Clients

Account Name:
KPMG Management & Risk Consulting Sdn. Bhd.
Bank Name: Maybank
Account No.: 512866101215
Email Address: mbrs@kpmg.com.my

For Boardroom Clients

Account Name:
Boardroom Corporate Services (KL) Sdn. Bhd.
Bank Name: Maybank
Account No.: 512866101282
Email Address: mbrs@boardroomlimited.com

Please email the bank remittance slip and indicate the name of the participant(s), programme date and event code as per registration.

All registrations MUST be submitted to KPMG or Boardroom accompanied with the full payment five (5) working days before the programme. Admittance will not be permitted unless full payment is received.

Terms & Conditions

Cancellation Policy

A substitute delegate is welcomed at no extra charge if a registered participant is unable to attend. Written notification of the substitute delegate's name must be received by the organizers at least three (3) working days prior to programme. No refunds will be given for cancellations received less than 14 working days before the workshop date. In the event of any cancellations/postponement of programmes by KPMG or Boardroom, any paid programme fee will be refunded.

Replacement of Certificate

The organisers will charge an administrative fee of RM35.00 per copy for any replacement certificate requested by the participants. Each participant is only allowed one replacement. The fee excludes 6% SST.

Terms On Personal Data Protection

By providing your personal information to us, you agree for us to process your personal information (including your personal data) in accordance with our Privacy Statement which can be viewed on our website at <https://home.kpmg.com/my/en/home/misc/privacy.html> (i) for the purpose in relation to your registration for the event; (ii) to occasionally provide to you our marketing communications, which we believe may be of interest to you. If you do not wish to receive the information, you may at any time request that such communications

cease by emailing us. For the purpose of this event, we may disclose your personal data to our co-organizer Suruhanjaya Syarikat Malaysia. If you do not consent to us processing your personal data for the above purposes, please notify us by writing or emailing to mysvcinfo@kpmg.com.my. If you do not consent to us processing your personal data for the above purposes, please note that we will not be able to process your registration for this event.

Disclaimer

KPMG and Boardroom reserves the right to change dates, venues, speakers and to vary/cancel any programmed advertised herein should circumstances beyond their control arise. These changes may be made without prior notice to the participants. You are deemed to have read and accepted the terms and conditions upon submission of the registration form.

PSMB

KPMG Management & Risk Consulting Sdn. Bhd. and Boardroom Corporate Services (KL) Sdn. Bhd. are registered as training providers with Persatuan Sumber Manusia Berhad.

For further enquiries, please contact:

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